

swisspeace is a practice-oriented peace research institute. It analyses the causes of violent conflicts and develops strategies for their peaceful transformation. swisspeace contributes to the improvement of conflict prevention and conflict transformation by producing innovative research, shaping discourses on international peace policy, developing and applying new peacebuilding tools and methodologies, supporting and advising other peace actors, as well as by providing and facilitating spaces for analysis, discussion, critical reflection and learning.

To reinforce its Mediation Program, swisspeace is looking for a

Program Officer (80-100%)

Starting date: 1 October 2017 (or by agreement).

The swisspeace Mediation Program supports ongoing mediation processes and conducts mediation related research projects. It provides training for mediators, diplomats, UN staff, peacebuilding practitioners and representatives of conflict parties. It cooperates closely with partner organizations from Switzerland, the EU, the UN and specific conflict regions.

Your tasks:

- Contributing to swisspeace's work in the framework of the Mediation Support Project
- Working closely with mediation actors in Switzerland and internationally
- Contributing to mediation training courses run by swisspeace, including responsibility for training sessions
- Conducting applied research and completing studies on mediation related tasks
- Leading the Mediation Program's work on Colombia
- Supporting mediation-related activities in other country contexts
- Initiating and organizing mediation-related events at swisspeace

Your profile:

- Strong interest in mediation and dialogue processes
- 3-5 years of experience in mediation or peacebuilding, field experience is an asset
- Masters' degree in a relevant discipline
- Excellent spoken and written English, fluency in German, French and Spanish are assets
- Excellent analytical and drafting skills
- Ability to work independently
- Availability to travel, including to conflict countries

Our offer:

- Good working conditions, flexible office hours and an attractive work place in the heart of Bern
- A challenging job in an attractive field of work with political relevance
- A positive working atmosphere in a dynamic and international team

We look forward to receiving your complete application in English, including motivation letter, CV, work certificates and diplomas by 1 August 2017.

Please send your application to jobs@swisspeace.ch mentioning 'Mediation Program Officer' in the subject line. More information can be found at www.swisspeace.ch or received via telephone at +41 31 330 12 12.